



Crook County Natural Resource District (CCNRD) **April 2nd Regular Board Meeting Minutes**

CALL MEETING TO ORDER The meeting was called to order at 12:23 pm by Vice Chairman Lily Altaffer at the Sundance State Bank Meeting room, 207 N 2nd St, Sundance.

ATTENDANCE

Board: Lily Altaffer, Kim Fundaun, Casey Devish, Wanda Burget, Wayne Garman (call)

Employees: Bridget Helms, Sarah Anderson, Jessica Halverson, Carmen Horne-McIntyre (call)

Guests: Keela Deaton, NRCS; Jim Geis

MONTHLY UPDATES

A. Guest Update Jim Geis gave an update to the board regarding septic pumping issues.

B. NRCS Update Keela Deaton's office has been busy with the workload from the IRA funding. Applications are being taken through May 1.

C. Water Quality Program Updates by Carmen & Jessica

Water Sampling is scheduled to begin at the end of May and continue once a month through October. Carmen has been working on the SAP with DEQ on requested changes.

Grant updates Quarterly reports are also due this month for some grants. An additional \$622 in lab funds has been awarded and will be spent on monitoring supplies. DEQ staff would like to come up to meet and discuss the TMDLs in April or May. Jessie will be working with Sara Fleenor, UW Extension Office on the urban agriculture grant. They are currently planning a workshop for the beginning of May.

Shade ball project: to date 86 gallons were lost in the tank without shade balls versus 15 gallons lost in the tank with them. We will put up fencing and hang a game camera to monitor if any animals are not using the tanks. More information on this will be added to the website.

2024 Tree Sale 250 trees have been sold so far, 40 of those trees are 15-gallon size. Larry Shomer will bring the county's loader to help us again this year. Trees are currently expected to arrive the week of April 22nd. Wanda made a motion that Crook County gets a 10% discount for trees planted on County property. Kim seconded. Motion carried. This discount is provided because the County has assisted in unloading the trees.

D. Forestry Program Update by Sarah

Two forestry projects were completed this month. A check was written directly to a contractor this month due to challenges with mapping and trees cut on the wrong property. A termination letter from Shattuck's was accepted, these funds will have to be reallocated quickly. Sarah attended the cooperating agency meeting for forest plan revisions, a steep slope logging site tour, NFAB meetings and WCDEA training.

E. Office Manager Update by Bridget

E-cycling details are still pending. LGLP renewal was submitted. The website updates are ongoing, the page had 11,910 views in the month of March. Sales tax will be reported next month as we were returned to quarterly filing rather than annual due to the tree sale.



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Preparation for the local work group meeting was handled and new grant applications were read.

- F. Financials** A motion to pay the bills was made by Wanda and seconded by Kim. Motion carried. All checks were signed, and the reconciliation reports prepared by Bridget were reviewed and signed.
- G. Approve March 5th Minutes** A motion to approve the minutes as presented was made by Kim and seconded by Wanda. Motion carried.

NEW BUSINESS

- A. Budget discussion-** Bridget presented the current budget versus actuals to the Board to review before the proposed budget approval in May. Discussion about upcoming projects and the county funding request. Employee reviews will be completed at the May meeting.

Motion to adjourn was made by Wanda at 2:43 pm.

Office Manager Signature:

Bridget

Date: 5-7-2024

Chairman Signature:

Wanda

Date: 5-7-2024